Report

on the Activities of the OSA Archivum between January 2008 and December 2008

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2008 – THE YEAR OF THE BREAKTHROUGH

The inhabitants of the team based in 32 Arany János utca, Budapest, 1051 agree that 2008 was the year when their earlier endeavors finally bore fruit: the numerous complex and innovative projects which were carried through with determination in 2008 were both signs and tools of successful developments from all aspects of OSA's mission and practices.

The "Archive", which in the past existed as a rather unproblematic but marginal institution, in the last two decades has become a hotly debated notion, idea and symbolic space. OSA tries to respond to these developments and challenges by transforming itself into a laboratory, experimenting with new ways of collecting, processing, representing, and making publicly available and usable information, documents and objects. OSA is now considered, even beyond the region, as one of the preeminent archival institutions that respond to the new knowledge environment.

True to its mission OSA met the challenges of the digital era by making its on-line file sharing digital archive operable and accessible for the public; it went beyond the traditional role of archives when it brought historical problems close to the public by introducing novel ways of publishing, publicizing and artistically representing archival and library materials and, in the course of the process, it enhanced its own institutional organizational structure: through its work on projects its institutional setup underwent major changes, it became less departmental and less fragmented and new skills in community building were acquired.

In 2008 OSA not only positioned itself back onto the map of public awareness locally as well as internationally and enhanced its visibility on the major social networks (YouTube, Twitter, Facebook, Flickr), but gained a new reputation in professional circles for having introduced a novel approach to archives, developing an early forerunner of a new type of digital archives and introducing a new genre of historical analysis and presentation as well as inviting and generating open public debates.

With its acquisition policy, seminars, conferences, teaching activities and public programs OSA hopes not only to shape research interests and programs, but to make so far barely visible problems and themes intellectually challenging issues, to turn matters of fact into matters of concern.

In this respect 2008 was as much the year of archival advocacy, when access to archival collections was broadened by declassifying documents, raising restrictions and removing legal barriers, as it was a year of complex and comprehensive projects that combined most or all major activity fields of OSA with digitization in the forefront of each project. This holds true for OSA's major archival project, the Parallel

Archive, a YouTube-type distributed collaborative electronic archive, the beta phase of which was completed by the last days of 2008 (www.parallelarchive.org), as well as for the most debated, most scandalous and most successful public program of the year, the real time reconstruction of the trial of Hungary's 1956 Prime Minister, Imre Nagy on its 50th anniversary, or the genuine *Linneaus exhibition,* which combined self reflection, artistic presentation and historical knowledge on taxonomy, the science behind archival classification.

The projects of 2008 aimed at different, varied and specialized audiences, who were attracted not only by the exhibitions and the accompanying events, but also by standalone conferences, workshops and film screenings, like the *Report on the REPORT, a BlitzConference* on the secret agents documents, the audio presentation of the Imre Nagy trial or a talk with film director Eric Breibart, whose film was screened on the occasion of the Aby Warburg *Mnemosyne* exhibition.

Cooperation is another keyword of 2008. OSA's long standing close cooperation with the different units and departments of its umbrella institution, the Central European University, and with the different Soros entities was further broadened. The *Verzió Annual International Documentary Film Festival,* already in its 5th year, was implemented in cooperation with nine supporting partners, and OSA's seven exhibitions were all supported by one or more external partners. Added to these 2008 also marked OSA's fruitful and steady cooperation with a for-profit external developer, and it also brought an external commission for the OSA staff to design the permanent exhibition of the Imre Nagy Memorial Building in Budapest.

In figures: in 2008 OSA acquired 24 hours of sound recordings, 50 hours of film footage, 11.200 digital items, 46 linear meters of textual records and processed 121 linear meters of textual materials, catalogued 605 films, 382 video recordings and 237 DVD ROMs, developed the beta version of an on-line collaborative digital archive, implemented twenty-five public programs, cooperated with more than thirty external partners financially as well as professionally, submitted four applications to different funding bodies, and was awarded three grants (from the Hungarian Institute for Culture and Art for its *Book Cube project,* from the ERSTE Stiftung for its *Paranoia Recycling project* and from CEU to further develop its digital archive tool),welcomed seven interns, and CEU's first ever PostDoc Fellow, saw 26 groups of visitors from all over the world, hallmarked eight publications and welcomed 100 per cent more new visitors to its Reading Room than last year.

A major challenge in 2008 was to build up all these activities with the limited human resources at hand, which accelerated the process of shifting towards project based activity, often including external partners. This was a major step in accomplishing the goal of further developing institutional operational and project management practices

along team-work lines which OSA set for itself in 2007, but there is still a long way to go until the new system firms up.

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2008 in the spatial, transparent building now fully inhabited, green with plants and used to capacity brought no major changes, although in late summer a new room was created on the first floor to provide extra seating places for OSA's interns and short term temporary employees. The first floor gallery received one of OSA's pride furniture items, the benches (designed by architect *István Szabó, 1914–1988*) from the recently closed down bus terminal at Erzsébet tér.

Except for the summer months the Galeria was packed with exhibitions and events, working sometimes round the clock, as for example, during the Imre Nagy event, which saw 1.182 new visitors in a week, the great majority of whom sat through the five to eight hours of presentations each day. However, it was not only the visitors that tested the load-bearing capacity of the floor. The *Concrete: Books Bound in Concrete* project built eighteen cubic meters of books into a concrete foundation, arranged with their spines pointing downwards and leaving the visitors no other option but to tread on them. The building successfully survived the literally heavy tests and emerged unharmed.

Storage capacity however is still a constant problem. OSA was considering different options to increase it by renting new space but no final resolutions have yet been reached. One of the two major, long standing acoustics-related problems was partially solved by the purchase of carpets and cushions for the *Galeria,* which considerably improved the acoustics of the hall, while the other one, the lack of a closed, sound proof, in-house studio for recording and sound editing purposes remains to be solved some time in the future. This latter problem was highlighted in 2008 not only by the steadily growing share of audio-visual materials within the holdings of OSA, but also by the needs of the *Paranoia Recycling Archive,* an audio-visual film digitization project, where OSA created the English voiceover of the Hungarian language originals.

Fortunately, a long standing security problem was solved in 2008, when on the occasion of the 1968 fine arts exhibition, when art objects worth several million forints were exhibited, the CEU Maintenance group installed a four-camera security system in the Galeria. An extra ventilator installed in the second floor Meeting Room improved air ventilation in this room, where the new, fixed video and audio system was warmly welcomed by all users. However, separate air ventilation for the Fruccola Bistro and proper ventilation in the Galeria are still pending problems.

Co-habitation with the friendly Fruccola Bistro in the Goldberger building was not only friction-free and smooth but very pleasant on both sides, even if the very limited space at the disposal of the Bistro brought the OSA administrative staff and exhibition team shoulder to shoulder at times. 2009 will see certain improvements in the Bistro which will ease (though not solve) this problem.

2. Budget

In 2008 OSA's core budget was somewhat larger than last year's. This, however, only covered OSA's personnel expenses and left OSA with 13 per cent of its normal operational costs. Fortunately for OSA, its major external source of support from OSI NY, a grant against appropriate application and on condition of regular reporting, was awarded again, which speeded up processing work and made possible travel, technical upgrades, the development of the Parallel Archive and short-term temporary employment contracts.

The European Union Culture 2000 program grant closed in February 2008 and the financial and narrative reports were approved by the end of the year. OSA received three new project grants, a 1.2 million HUF grant from the Hungarian Arts Council to support its *Book Cube project,* a 10.000 Euro grant from the ERSTE Foundation for a film digitization project and a 5.000 Euro grant from the CEU to support funds application for the development and marketing of the *Parallel Archive.*

In 2008, just as in previous years OSA obtained support from donors as well as direct income from rental fees. The *Imre Nagy Trial event* received a donation of 300.000 HUF from Mr. Zwack, while the *Conscious Consumer* exhibition yielded over a million forints in rental fees. By 2008 the *Verzió Human Rights Documentary Film Festival,* organized in cooperation with the VERZIÓ Film Foundation, became almost fully independent financially, with OSA providing minimal support, mostly in-kind in the fields of administration and publications.

By the end of 2008 the direction of growth clearly indicated that OSA's core problem in 2009 will be the sustainability of its 2008 achievements. The solution is not solely financial. Institutional cultural development, careful logistics planning and good marketing strategy are also key elements here. Relying on its core budget and attracting as much external support as possible, OSA is determined to sustain its project achievements.

3. Staff

In 2008 the staff of OSA did not change as far as numbers are concerned, but this does not hold true for the constitution of its personnel. The position of OSA Administrative Assistant, which remained vacant after Ivan Sörös left in September 2007 was filled by Krisztina Tinó, who had worked for OSA in this position earlier.Oksana Sarkisova, OSA's Audio-visual Research Archivist was still away on maternity leave. Anikó Kövecsi, her earlier free lance co-worker in the Verzió Film Festivals, was appointed as her replacement, and then successfully managed the manifold tasks of the festival director at the 5th Verzió Festival. Botond Barta, OSA's Research Room coordinator left OSA on the last day of 2007. His position was later filled by Örs Lehel Tari on a part time basis. OSA's Senior Audio-visual Archivist, Zsuzsa Zádori took up a challenging and professionally productive temporary position in the Judicial Records and Archives Unit, Court Management Section at the UN International Criminal Tribunal for Rwanda. Her position was temporarily filled by Kathy Máthe, who had been an OSA researcher before. Kathy Mathe's responsibilities also involve tasks related to information management.

Tasks that the staff of OSA could not pick up, and which could not be handled by the technological development that was intended to bridge the shortage of labor, were covered by externally contracted service providers, interns and CEU students on fixed- term employment contracts. In addition to OSA's long term CEU student archival assistant, Éva Deák, OSA employed CEU MA Özgür Yilidrim, and CEU PhD Olexander Svitych and Olga Zubkovskaya to help out with different projects.

By the end of 2008 OSA had 20 full-time and 4 part-time employees and 3 colleagues working under externally funded fixed-term contracts. In 2008 the staff of OSA comes from a total of 8 countries.

HISTORICAL AND CURRENT HOLDINGS

For the OSA professionals 2008 was the year of archival advocacy, in which access to archival collections was broadened by declassifying; by raising restrictions and removing legal barriers standing in the way of public access to the documents. Archival advocacy includes publishing digital content, media campaigns, public events and cooperation with other institutions as in the case of the *Paranoia Recycling Archive,* where in cooperation with a young film director, József Szolnoki, and with the support of the ERSTE Stiftung in Vienna rare and sensitive audio-visual documents of the Cold War period were digitized and processed, with copies prepared for access on-site as well as being posted on-line with due media visibility.

The new OSA web image and Web 2.0 tools played a major role in archival advocacy. OSA presented itself in Wikipedia, its exhibitions were advertised through YouTube, Flickr, and Second Life. New tools like comments, tags, file sharing feature prominently in OSA's latest development, the *Parallel Archive.*

Digital content was not only created 'en mass'; it was put into context, and into historical context at that. Digital content was 'recontextualized' in the framework of the 1989 project, the PA and the Paranoia project, for example. The Kspace digital project covers all Roma funded activities by the Soros Foundation Hungary.

1. Digital content acquisition

- The *Hedervary Collections,* that is the donation of Claire de Héderváry, the owner of the UN Committee No 5 documents relating to the events of 1956, fits nicely into the 1956 project framework. In 2008 the legal documentation was completed, 54 boxes scanned, the digital sound was preserved on 22 CDs.

- The *Paranoia Recycling Archive,* a collection of sixty Hungarian Cold War educational and propaganda films on ABC (atomic, biological, chemical) warfare made in the 1960s and 1970s by the Military and Sport Film Studio for the Civil Defense Alliance, fits well into OSA's collection of propaganda and educational films.

- In 2008 OSA started collecting *documents relating to 1989* with the goal of launching an on-line day-to-day diary of the year. Unfortunately, most of these documents are only one-time publications on the OSA web site.

- The *Office of the High Representative (OHR) in Bosnia and Herzegovina,* in an act of trust and honor, donated its digital archive to OSA. OSA worked out the method of digitization and has been overseeing the process. So far almost 30 boxes have been scanned, described and sent to OSA to be deposited. At the end of the process OSA's "Balkan archive", already one of the largest of its kind in the world, will be significantly enlarged.

- The *SNAP (Soros Network Archival Portal) records* were rapidly growing throughout the year with collections from various Soros entities, as with the grantees' reports of the OSI International Policy Fellowships, the electronic records of the OSF Lithuania or the OSI Arts & Culture Program.

2. Archive and Library Acquisitions

Acquisitions in 2008 were of all the traditional genres: audio tapes, films, paper-based documents, books and periodicals. 453 folders and binders were transported to OSA from Vienna after the *International Helsinki Federation Human Rights Office* there had to cease operations, 800 Beta SPs were donated to OSA by *Judit Kóthy,* film director and producer, while more than a hundred *Verzió* submissions enriched the Film Library. A small busload of books and periodicals arrived from *Radio Free Europe/Radio Liberty* in Prague and the personal collection of the late CEU Professor, *István György Tóth,* was further extended in 2008. However, the most curious acquisition in 2008 was a collection of audio-tapes donated to OSA by a Dutch private citizen, *Mr. Van Griethuysen.* He accidentally found these tapes in the Amsterdam flea market and was more than surprised to discover that these preserved regular and long telephone conversations from the period 1956–1977 between a Hungarian refugee family and their relatives and friends back in Budapest. This collection is a unique document of 'alltagsgeschichte' following the 1956 revolution and a perfect complement to OSA's 1956 archive.

3. Processing, cataloging and indexing

These processes form part of OSA's daily archival routine in the same way as does the annual or biannual Master Location Register Audit, which checks physical locations, updates databases and segregates duplicates. This year's audit was very meticulous and comprehensive and helped solve pending storage problems, highlighted outstanding achievements in processing, cataloging and indexing.

- Under Fonds 300 altogether 4630 records of the RFE/RL Yugoslav Background Reports were indexed, while under Fonds 15 twenty eight archival boxes, books and other board related materials of the OSI Board Records were inventoried, arranged and processed. Within the framework of the *Samizdat Text Corpora (STC) project* about 35 journals (145 issues and more or less the same number of copies) were processed and their data cleaned (form and style standardized). In addition to this a Style Guide for the STC Database was prepared. During the process some of the information relating to the archival history and provenance of the RFE/RL copies, information that is largely missing due to the splitting of the radio's archives between several institutions, was uncovered.

- On the audio-visual side Fonds 127 the Network Women's Program's saw 315 audio tapes, video tapes, floppy disks, CDs, DVDs and publications selected and processed. Although the collection under Fonds 13 relate to the Hungarian Soros Foundation the progress is listed here, since this was done partly within the framework of OSA's daily operations. Here the video

recordings of the Soros Foundation Hungary has altogether about 560 containers, including video cassettes, audio cassettes, DVDs and CDs described. Most of Fonds 350, the NTCS beta tapes relating to Burma of the *International Monitor Institute,* were entered into the FA database and the processing of Fonds 392 was fully completed by making the 237 DVD ROMs of the *Witness* collection available for research.

- Fonds 386 contains photos of the Physicians for Human Rights mass grave excavation project. In 2008 an encompassing database for the over 10,000 photos was designed and OSA's intern, John Philip Ditkowsky, processed them under the supervision of OSA's Human Rights Archivist. Under Fonds 13 out of the 4,200 photos which were digitized in 2006 and 2007 about four hundred photos were selected to be placed on the SFH website called *Soros Fotoarchivum* (www.soros.hu/foto) The photos are searchable by year or by name. The hard copies of the photos were transferred into acid free archival boxes (with non-acid paper separating the photos in folders by years and events in the boxes) and after their data had been entered into the database the photos were shelved in the OSA storage room.

4. Records management at the Soros Network

- In 2008 the circle of Soros network cooperation entities (OSI NY, OSI Bp, the Balkan Foundation, for example) was enlarged with a newcomer, the OSI International Policy Fellowships, from which 288 grantees reports were transferred into SNAP, which by the end of the year contained 959 records (about 2,000 files). The structure was changing, expanding during the processing in accord with the archival structure of the textual records. A SNAP Manual was also prepared to facilitate the use and maintenance of the system.

- In OSI's Intranet "Karl" a Records Management page was created, where procedures, retention schedules and forms are posted together with the staff profile of OSA.

- OSA prepared the *National Soros Foundation Authority List,* which lists all National Foundations, closed and functioning, with their official preferred and non-preferred names and time of activity. Having corresponded with all National Foundation Executive Directors and OSI New York, the Records Coordinator confirmed the listed names and dates. Work on the design of an Authority List started.

- The OSI and CEU Records centers, where storing, maintenance, retrieval, storage database updating and records disposal is ongoing preparations were completed to start a comprehensive inventory in preparation for the destruction of the records.

REFERENCE SERVICES

2008 saw the long awaited happy turn in the role Reference Services play in OSA. The Research Room, which is the visible, physical link between the research community and the OSA, became an integral part of the entire and complex public program scenario in OSA. Thanks to the unceasing efforts of the colleagues in the Reference Services it not only maintained its high quality services for researchers, students and others but through several outreach campaigns it managed to attract a student and researcher body more varied than ever before. 2008 marks an increase in number of students from abroad and those from Hungarian universities. If this trend continues in 2009, it will not be pretentious to claim that OSA finally managed to incorporate itself into 'local' environment, but it also gained international recognition for serving better the needs of the wider (both Hungarian and international) public.

The trend first observed in 2006 changed in 2008: the slight but visible decrease in the number of visits and visitors to OSA's on-site Research Room stopped, and the number of visitors and their visits rose by 20 per cent. The growth in the number of newly registered visitors is 100 per cent and so is the number of electronic images requested.

To sum up, OSA's Reading Room scored better results in 2008 than in 2007. The reasons for this increase could be several. The attractive and interesting public programs in OSA and OSA's outreach programs targeted at other universities must have substantially contributed to the increase of visits of students from other, non-CEU Hungarian universities and of professionals from Hungary and abroad.

1. Research on-site

The Research Room staff was pleased to see that they had managed to keep pace with the progress of the digital era both by refurbishing the Research Room with equipment which replaced Xeroxing and by making use of the comprehensive and mass quantity digital images made by researchers, copied on DVD and stored in OSA. The fixed camera installed in the Research Room was extensively used, as were the researchers' own cameras, which they are encouraged to use. The number of electronic images requested on-site increased from 22,300 in 2007 to 58,000 in 2008. Against this a 36 per cent drop in the number of requested documents was registered. The total number of on-site requests increased by 32 per cent compared to the previous year. All these changes can be attributed to a shift in requests towards audio-visual materials, where one film can take up two hours or even longer to watch, and it also means that while long-term research is still characteristic in

OSA, short term research, a very seasonal phenomenon, often related to anniversaries, for example, was gaining ground and made the OSA Research Room a lively place in 2008.

2. Research on-line

OSA's annual on-line visits and on-line requests reflect the same trends. The estimated number of on-line requests reached about 65 requests per month, an increase of 18 per cent as compared to last year's figures. What remained unchanged is that the proportion of requests for moving images was gradually growing throughout the year, with peaks around the *Verzió* Film Festival and film screening programs.

3. Electronic services

OSA's IT Support Unit completely re-designed the OSA web site, which went online in December 2008. The new web site is not only more user-friendly and offers improved online access to the OSA holdings, but is designed so that visitors can have a comprehensive picture of OSA's complex activities. In 2008 the International Helsinki Federation website was added to the nine websites already hosted in 2007.

Besides supporting Reference Services the IT Unit maintains the OSA hardware and software system. In 2008 it completed the upgrade of the hardware system in OSA and supplied each employee with a new generation HP. The IT Unit is also involved in every OSA project, be it archival databases, exhibitions, public programs, grant projects or whatever. Although in 2008 their main focus was the development of the Parallel Archive, they worked with practically every single unit of OSA on different web related activities. With the ISRA team they worked on the *Samizdat Text Corpora* database, with the OSA Human Rights Archivist they developed a web site for the *Digitized Documents and Films of the Hungarian State Security,* with the public programs team they prepared a computer installation for the Linnaeus exhibition and for the Imre Nagy Trial commemoration they enhanced the quality of recordings and helped with editing them.

4. Publicity campaigns for OSA's Reference Services

Besides their day-to day activities in the Research Room the Reference Service staff was involved in various other activities such as archival processing and scanning, or in the design of and content provision for the new OSA web site about Reference Services. Their new input was based on the results of user testing. The Reference

Service staff also took part in promoting OSA within CEU and in outreach campaigns. In 2008 OSA's Reference Services staff ran campaigns at the ELTE, Corvinus and Pázmány Universities in Budapest. Besides the tour of the building scheduled for every CEU student in the orientation week of their freshman year, the staff of OSA Reference Services gave presentations on OSA and organized tours for several interested groups from different universities and other institutions, for example for a Study Group from Jordan or a group of Swedish MPs.

IN FOCUS 2007 – PARALLEL ARCHIVE (PA)

PA is an open source Web 2.0 productivity tool developed on the basis of the *Institute of Record (IR)* that allows researchers and scholars in the humanities to manage, share, store, and preserve their primary source archival documents. This tool, in prototype development by the end of 2008, is intended to compliment and enhance the use of existing archives, and addresses three critical needs of our target audience, specifically; the lack of effective online management tools for primary source archival documents, the lack of easy or transparent public access to many archives, and the lack of community collaboration tools that also link researchers with archives. Researchers working in the humanities typically accumulate large numbers of scanned files that are often stored on their personal computers. Because there are few tools for actually viewing and organizing these scans online during the research process, scholars are generally compelled to print out scans, with varying results, and to use traditional methods to work with them. PA alleviates the need to transport and store scans, and supports contemporary research methods.

This project was implemented in close and fruitful cooperation with an external business partner, which, among others, was a very useful learning experience in how to communicate between the academia and the for-profit business sector in an efficient and prudent way. The fact that the OSA PA Team lead by OSA's Chief Archivist and the ITENT Ltd. decided to continue cooperation in developing the system further makes it realistic to expect the successful launch of the finished product in 2009.

OUTREACH PROGRAMS

In 2008, the same way as in 2007, OSA was intent on reaching out to 'the world out there'. In 2008, along the instinctual and self-reflexive path of its development OSA's outreach activities, inherent parts of its archival projects, centered around two major themes, which are interlinked from many aspects: books and classification/taxonomy. And, as in previous years, events of the recent past featured heavily in OSA's complex projects. Books were not only the topic but the actual,

physical building blocks of the *Concrete: Books Bound in Concrete* exhibition as well as of the *Book Cube* project, which was supported by the Hungarian Institute for Culture and Art. Books and library catalogues formed an important section of the *Archives of the Living and the Dead – honoring Carolus Linneaus* exhibition, the first of a series which is intended to draw attention to archival issues. Public access to documents of the recent past was the focal point of OSA's 'real-time' performance, which presented the 52-hour recording of the trial of Imre Nagy.

The majority of OSA's outreach programs were realized in cooperation with external partners starting from the immediate neighborhood of CEU and OSI through long standing partners like the *1956 Institute* to new partners within Hungary, like *Hungarofest Ltd.* or across the border like the prestigious *Albertina Museum* in Vienna. In 2008 OSA not only had partners coming in to work on events in the Goldberger House but itself became partner in external projects: András Mink and Miklós Tamási were invited to implement a permanent exhibition in the *Imre Nagy House* in Budapest.

However, it was not only the circle of cooperation partners that broadened visibly in 2008, but the range of OSA public programs audiences. 2008 confirmed that it is not only the exhibitions but also the other events: conferences, screenings, workshops, for example, which attract audiences, which come from different but very select circles.

1. "Archives, Evidence and Human Rights" – course for CEU students

The same way as in every year since 2002 OSA colleagues taught a course on archival science for the students of the CEU Legal Studies Department. The number of participants has not changed over the years, Usually 7 to 10 students of widely different nationalities take this elective credit course each year. The title list of the essays submitted this year shows the broad spectrum of subjects the course covers.

- Public Confidence in Restriction of Access to Archival Material in Hungary

- Building the Case: The Use of Photographs and Videos in Human Rights Cases at Nuremberg Trials, ICTY and Puerto Rico

- Responsibility for War Crimes in the Former-Yugoslavia Conflict

- Martus and its Use for the Emerging Law Clinics in Nigeria

- Assessment of Information and Communication Technologies from the Human Rights Perspective

- Račak through the prism of exactly 10 years

- Abuses of Justice Making: the Eastern-European Postwar Experience

2. Public events at OSA

In 2008 public events in OSA were far more in the forefront of its activities than ever before. Its greatest success, the *Commemoration of the Imre Nagy Trial* organized jointly with the *1956 Institute* made the headlines for the week of 9–15 June, 2008. By chance these dates had fallen on the same days of the week in 1958, as they did in 2008. The week-long program was preceded by a protracted and heated public discussion about the role of the archive, its profession and moral duties, the ethical limits and historical duties of the historian. OSA's project was debated in the Hungarian Parliament, and the program was attended by more than a thousand people and followed live via public podcasts by tens of thousands, turning out to be a dramatic event.

Related to "the Book", one of OSA's leading theme in 2008, a unique event was organized in the line of OSA's other public events. It was *the Night of the Poets* on the occasion of the annual Hungarian Book Festival, when contemporary poets read out their latest pieces under the starlit night sky over the glass roof of the Goldberger Building.

Several other public events are already part of OSA's annual events scheme, like the *BlitzConference,* a day-long conference on the most debated issues of the contemporary political scene (this year it was the *Report on the REPORT*, chaired by János Kenedi) or public lectures (on the Spanish Civil war, on burning the dead in the 19th century and on the divided memory of WW II in Hungary), book launches and, of course, film screenings. In 2008 OSA continued its already traditional film series of the most popular or most controversial *Verzió* documentaries and strengthened its cooperation with the different CEU departments, for instance in the case of the *Roma on the Screen* with the *CEU Nationalism Department*. In 2008 it managed to attract very different but always numerous audiences by presenting unique works of film art, such as *the Archive of Memory* by Eric Breitbart, who himself was also present at the screening in the OSA building.

3. ISRA and its STC project

In 2008 the database of the *Samizdat Text Corpora project* was technically completed and a copy of it sent to the cooperating partner, marking the end of the first phase of the project. After that cooperation with the Canadian partner ended, but content enrichment is ongoing, and in this respect a new partner is the Moscow based *Memorial.*

4. Workshops at OSA

Workshops and training seminars had always formed a substantial part of OSA's routine, as accompanying events to exhibitions as well as to the *Verzió* Film Festival, but there were also workshops held in OSA within the framework of major international cooperation, or organized around book launches.

This year OSA organized workshops and roundtable talks around its main theme, books, when it hosted and organized book launches, both as stand-alone events like one on access to data of public interest and the protection of privacy *(Szabad adatok, védett adatok [Open Data – Protected Data], Alma Mater series)* or accompanying events of exhibitions like the launch of *Elhallgatott múlt – A pártállam és a belügy [Past Silenced – Party State and Interior Affairs] by Cs. Tabajdi and K. Ungváry* on the occasion of the *Concrete – Books Bound in Concrete* exhibition. Blogs and web portals, the digital successors of books, also feature in OSA's workshop and roundtable program like the *PET Portal and Blog* launch in March or the workshop *"From Samizdat to Blogging: Globalization and New Forms of Political Expression International Workshop"*, which was organized by the *International Samizdat [Research] Association* in cooperation with OSA, *CEU Department of Political Science, CEU Curriculum Research Center* and the *HESP-ReSET Alternative Culture Beyond Borders Project.*

5. Exhibitions at OSA

In 2008 OSA organized and hosted six complete exhibitions, one auction traditionally held in the Galeria every year, rented out its space for one exhibition on *Conscious Consumers,* and welcomed one smaller exhibition, the 1968 photos of *Barbara Klemm.* Without exception all of these exhibitions were accompanied with a series of events, first of all film screenings, but also roundtable discussions, guided tours, musical performances and series of debates targeted at varied audiences. On *"The Night of the Museums"* organized by the Hungarian Ministry of Culture and National Heritage OSA kept its doors open for a large number of interested visitors who poured in to have a tour of the archive. The *Secession and Magnetism – The Effects of 1968 on Contemporary Hungarian Art,* an exhibition intended to shed some light on the influence that the ideas and movements inspired by the events of 1968 exerted on Hungarian art attracted both the generation once part of the events and the younger generation, mostly art students who had never had the opportunity to see such a comprehensive exhibition of the period. The last exhibition of the year, *Etikopakka,* an Indian village touched by the Mahatma was part of an academic conference: *Gandhi in a Globalized World,* organized by Central European University and the Embassy of India, Hungary. This exhibition appealed to an even more specialized audience, the fans and devotees of the Asian country and its culture.

In its 2008 exhibition series OSA paid tribute to the science of its profession by organizing the *Archives of the Living and the Dead – in honor of Carolus Linnaeus* and the *Mnemosyne Atlas of Aby Warburg.* Both exhibitions, in harmony with OSA's self reflexive approach to the role of the archive in the modern era, were examining and reflecting on the relationship between classification/taxonomy and the archive.

The Linneaus exhibition presented three layers of the archive and the corresponding system/logic of classification: the first – three dimensional – part of the exhibition presented a collection of plants and archival materials, items in both collections properly designated using the Linnaean binomial system and referenced using archival references. The second – two dimensional – order of the presentation concentrated on Linnaeus' work, on his taxonomic system, and the nature, the logic and the problems of both the Linnaean taxonomy, and classification in general, while the third – virtual – part of the exhibition dealt with third order collections and classificatory systems: digital collections, digital catalogs, collaborative classification projects, in short with the new ways/logic of organizing collections, information, knowledge, taxonomic projects.

The Mnemosyne Atlas dealt with a different type of classification, with iconology as a new method and as a branch of art history in its own right.

6. Verzio – OSA's largest public event

The 5th *Verzió* took place between November 4–9, 2008 in the *Toldi* and *Cirko-gejzír* Cinemas. The selected films addressed, as usual, a wide range of issues from war zones through election scams, human robots, dangerous professions, to vanishing cultures, and so on. *Verzió 5* was opened by the renowned film director *Béla Tarr.* This year's program featured 57 contemporary and classic documentaries from 26 countries. 5 classical works of documentary cinema added a historical dimension to the contemporary program, marking the roots of the most powerful traditions in today's documentary – direct cinema, cinema verite, and investigative documentary. In 2008 the Verzió Audience Award of 1.500 euros went to *Masha Novikova* (the Netherlands), for her 2008 film on *Anna, 7 Years on the Frontline* about Anna Politkovskaya, Russian journalist, who was murdered in Moscow in 2007.

In 2008 *Verzió* had 3.600 viewers and 150 high-school students, somewhat fewer than in the previous year, but the over 16.000 viewers over the last 5 years of the festival's existence have already demonstrated that *Verzió*'s selection of recent documentary films is both appreciated and needed.

OSA – EXTERNAL RELATIONS

In 2008 OSA's network of external relations was further enriched with new cooperation partners, both locally and internationally. However, internationally in 2008 OSA's pride event was being short-listed as one of the digital archives of the *International Criminal Tribunal of the Former Yugoslavia*, and being selected as the official repository of the digital archive of the *Office of the High Representative in Bosnia and Herzegovina*, while locally it was the open support in its efforts to open up documents of the recent past for the public by the then President of the Hungarian Constitutional Court, by the President of the Hungarian Parliament and by the Parliamentary Commissioner for Data Protection and Freedom of Information on the occasion of the Imre Nagy Trial event, which eventually led to a legal appeal to change the archival legislation concerning documents of public interest.

1. Local cooperation

Local cooperation of course starts at home: In 2008 OSA was pleased to note that more CEU departments were involved in OSA projects than last year. It was through a joint project with the *CEU Medieval Department* that OSA's network of cooperation with cultural centers and embassies was extended to *the Embassy of India in Hungary*.

A most notable event on local corporation scene related to the Imre Nagy Trial was the supporting letter from the President of the Constitutional Court, the personal visit of the President of the Hungarian Parliament and the appeal of the Parliamentary Commissioner for Data Protection and Freedom of Information on behalf of OSA's initiative.

The Hungarian Open Document Format Alliance (ODFA Hungary), which was instantiated by OSA and chaired by OSA's Chief Archivist has been, since its foundation in March 2008, one of OSA's closest professional alliance in every respect. Another close work partner over years now is the ITENT software developer business firm.

OSA's *Verzió* Festival's long-standing and successful cooperation with the *Verzió Foundation*, the *National Film Archive* and the *Hungarian Helsinki Committee*, the *Goethe Institute* and other cultural centers in Budapest was this year complemented with the *Embassy of Israel.*

In its public programs OSA organized several events jointly with the *1956 Institute*, but in 2008 OSA had some new partners, such as the Hungarian *Magvető, Corvina*

and *Európa Publishing Houses*. In its exhibitions OSA was pleased and proud to work together with the *ELTE University Library*, the Hungarian *Ministry of Culture*, the *University of Fine Arts* and numerous museums in Hungary. Beside these renowned institutions OSA had a number of 'peculiar' cooperation partners, including the *Budapest Zoo*, the *Oázis Gardening Center*, the *Mineral Collections of the ELTE University* or the *Association of Hungarian Mineral Collectors*.

2. International cooperation

OSA's was highly distinguished when the *Office of the High Representative in Bosnia and Herzegovina* chose OSA to deposit its digital archive there, but was also honored by the request to work with the Office and oversee the digitization process of the documents.

A similarly important event was the request from the *International Helsinki Federation* to help them with the closing down procedure in their Vienna Human Rights Office.

OSA's cooperation with its partners (among them the Dresden *Hannah Arendt Institute*, the *Trento University* and the *University of Birmingham*) in the *EU Culture 2000 Overcoming Dictatorship* project was continuous and its contribution to the success of the project was most warmly appreciated and thanked for by the *Rt. Hon. Neil Kinnock* (Leader of the Opposition, 1983–92 and UK Commissioner of the EU, 1995–2004), and *Professor Michael Sterling*, Vice-Chancellor of the University of Birmingham at the grand opening event of the art exhibition in Birmingham.

But 2008's most unexpected phenomenon in international cooperation was the sudden increase in the number and geographical coverage of the visitors, among them the Director of the *Herder Institute in Marburg*, Kassie Neou, President of *Peace and Development Institute* in Cambodia, Eric Ketelaar, Head of the *Advisory Committee on Archives of the UN Tribunals*, journalists from the USA and the Jordan, students from Dallas and Belgrade and a group of Swedish MPs.

3. Publications, presentations and lectures

In addition to OSA's exhibition catalogues relating to its public events, exhibitions, the *Verzió* Film Festival, and the reference information papers based on OSA's holdings and papers, 2008 saw some individual publications, too. These are closely connected with the archival profession, for example Gabriella Ivacs's essay on the role of digitization or Iván Székely's contribution to the scholarly essays on the technological vistas of the information society but others, such as Andras Mink's *The*

Right to Be Heard. The Nagy Imre Trial from a Perspective of 50 Years or Miklós Tamasi's award winning film, *Spies in the Dusty Hole. The story of Gábor Rimner.* have more to do with the public mission of OSA.

Certain publications were produced within the framework of large, European projects. *Past in the Making* and *Past for the Eyes*, the two-volume final product of the *EU Culture 2000 History After the Fall project,* where OSA was the main coordinator, proved a great success in 2008 and sold out in a very short time. Within the framework of another EU Culture 2000 project, where OSA is a partner, two publications came out in 2008 with the help and support of, although without direct contribution from, OSA.

Besides the traditional means of academic and scientific communication OSA colleagues gave personal presentations about their work, achievements, findings and about the institution at several prestigious conferences, such as Gabriella Ivacs on *Dspace* in Kiev, Ukraine or Iván Székely on the *Development of Communication of UNESCO (IPDC*) in Paris, or both of them together on the open access of public information and privacy protection of data in Zagreb, Croatia.

Teaching was not restricted to the credit course offered or the students at the CEU; Olga Zaslavskaya traveled extensively from Vilnius to Toronto in 2008 to teach courses on alternative culture both within the framework of the *ReSet* project and on invitation.

4.Travel

Due to its limited financial resources the number of 2008 travels was half of those in 2007. Out of the thirteen trips OSA fully covered three, five trips were covered jointly with the host institution and five were funded externally. Almost half of the trips were made to collect new archival materials, the rest were presentations by the staff of OSA, teaching on invitation or project related administrative trips.

FUTURE PLANS

At OSA, so-called archival work – collecting, processing, cataloging, making available documents – and public programs are closely connected to each other. According to its principles, public programs are part and parcel of the archival work, as the aim is to make traces of the past intelligible and openly available to the public 'under different descriptions'. Consequently, OSA's research activities are embedded into the cross-cutting themes of the public programs, each program theme creating a framework for various activities: public campaigns, exhibitions in the Galeria, on-line

collections or virtual exhibitions, publications, public events like seminars of film screenings along with open discussions, conferences or debates.

In its research and public programs the priority goes to an oral history project of the *Hungarian Democratic Opposition* and to the establishment of the *House of the Freedom of Speech*. OSA is planning an exhibition on the funeral of Imre Nagy and a project on the efforts to exhume Sándor Petőfi, the Hungarian poet, who disappeared in action in 1849.

OSA's mission is to broaden access to primary sources by overcoming technical, legal, geographic, and socio-cultural barriers. The current movements aligned with information technology, such as the Open Access Movement, have already made valuable contributions by opening up scholarly sources to a wider audience, but they are mostly limited to scholarly publications and almost completely exclude archives and primary source material. This has grave implications for historiography and humanities. OSA is committed to extending the concept of Open Access to include archival materials. To realize this OSA has developed a strategy which includes large-scale digitization, multilingual description, and the implementation of open-source solutions and open standards, which will be further enhanced in 2009.

OSA's mission to fulfill the role of the network archive has always been hindered by the decentralized nature of the Soros Network. By establishing a distributed archiving model, the Soros Network Archival Portal (SNAP), which can guarantee long-term access to the historical heritage of the Network, OSA has already made substantial progress although it is not completed yet, and some more work on the legal framework, dissemination and marketing is still awaiting.

In 2009 OSA is determined to further develop the Parallel Archive (PA) by focusing on community building around PA and gathering substantial amounts of documents deposited on PA. Major development steps are also expected, such as a PA legal curation center, PA internal mailing system and extending the types of material – now only text and image – accepted by the repository. The sustainability planning work has also started: external consultants helped to define the milestones for 2009. Developing the OSA Archivum Digital Repository (OSAADR) is also on the agenda to support proper curation of digital content and to provide broader, enhanced, and more flexible access to collections. OSA's digital archive represents an important part of this strategy and can be divided into three broad categories: Thematic Digital Collections, Digital Repositories, and Digital Archival Laboratory.

Processing priorities are the completion of processing the Héderváry collection, the indexing of *Background Reports* and the *Drót/Dróthálo* materials of the Hungarian Television.

On the policy side drafting the legal framework of SNAP and the new, updated archival policy of the Network are OSA's most important targets for 2009.

In short, instead of existing as a supplier of primary sources, serving only the already well-defined research programs of scholars and students, OSA aims to become a useful and unorthodox research center at the CEU and hopes to shape the research interests and research programs of the scholars.

Appendix 1

Archives, Evidence and Human Rights
Course description

Central European University
Legal Studies Department
Human Rights Program

Academic Year 2008-2009
Fall Semester, Module III (November 3 – December 5)
14 class hours, 1 credit

Course Leader:
      Iván Székely (social informatist)

Teaching Fellows:
      Sergey Glushakov (IT expert)
      András Mink (historian)
      Csaba Szilágyi (human rights archivist)

OSA offers a one-credit course titled Archives, Evidence and Human Rights to the students of the Human Rights Program of the Legal Studies Department. The course includes an introduction to the history and philosophy of preserving recorded memory and gives a short overview of the basic archival functions and types of modern human rights archives. Using OSA as a model, it will bring the structure, databases, catalogs, and documents of such an archive closer to the students and give specific and practical examples on how to track down and research archival material, as well as evaluating the findings. A new electronic system for recording and preserving reports on human rights violations will be demonstrated.

The lectures will also analyze the legal and ethical problems of using human rights related documents containing sensitive information, and some of the issues concerning access to documents and data protection. Students are expected to explore the possibilities and limitations of using textual, audiovisual, and electronic archival records as evidence in national or international criminal procedures. Historical case studies will illustrate the problems of using and evaluating evidence, the historical, ethical, and legal aspects of making justice for past abuses and the difficulties of making state leaders liable for human rights violations.

Grading is based on:
- Class participation (25%)

- A short take-home essay on predefined topics based on consultations and individual research into OSA documents (75%)

Appendix 2

Public programs in 2008

Date	Event
January 31 – March 15	Exhibition: *Archives of the Living and the Dead – honoring Carolus Linnaeus*
February 20–21	Workshop: *"From Samizdat to Blogging: Globalization and New Forms of Political Expression"* This workshop aimed to explore the changes in oppositional or alternative political expression that have followed in the wake of the end of the Cold War.
March 19, 5 pm	Public Lecture: *"Stalin goes to Spain: New Research on the Soviet Union and the Spanish Civil War, 1936–1939"* A public seminar by Daniel Kowalsky, Queen's University, Belfast
March 26, 10 am	Press Conference: *Document Freedom Day* Joining the global movement to promote and support open standards, the Hungarian Chapter of the Open Document Format Alliance (ODFA Hungary) organized a press conference to announce its establishment and to discuss its future plans.
March 13, 11 am	Press conference and portal launch: *PET Portal and Blog* (in Hungarian)
April 4 – May 4	Exhibition: *Aby Warburg – The Mnemosyne Atlas*
April 16, 10 am	Inter-media-creative Analysis: *From autopsy to engram or what Aby Warburg has to do with mobile phones?* Public class by Miklós Peternák
April 17, 6 pm	Film screening: Eric Breibart's documentary *The Archive of Memory*, a symbolic interpretation of the provocative ideas of cultural historian Aby Warburg. After the screening a short discussion with the director. Moderator: István Rév

Date	Event
April 15 – May 27	<u>Film screening series</u>: April 15, 6 pm *Bridge Over the Wadi* Barak Heymann & Tomer Heymann / Israel / 2006 / 57' April 22, 6 pm *Please, Vote for Me* Weijun Chen / China / 2006 / 55' April 29, 6 pm *Exile Family Movie* Arash T. Riahi / Austria / 2006 / 92' May 6, 6 pm *Herbarium* Natalia Meshchaninova / Russia / 2007 / 75′ May 13, 6 pm *The Great Indian School Show* Avinash Deshpande / India / 2006 / 53′ May 20, 6 pm *On A Tightrope* Petr Lom / Norway, Canada / 2006 / 60′ May 27, 6 pm *Sex Slaves* Ric Esther Bienstock / Canada / 2005 / 89′
June 4–7	<u>Exhibition/installation</u>: *Concrete*
June 4, 8 pm	<u>Poetry Night</u>: Hosted by András Mink *Poets invited:* Tibor Babiczky, Szilárd Borbély, Kristóf Csengery, Virág Erdős, László István G., Balázs Györe, Ákos Győrffy, Zoltán Halasi, András Imreh, Attila Jász, Tamás Jónás, Péter Kántor, Endre Kukorelly, Mónika Mesterházi, Ádám Mestyán, Zoltán Pallag, László Sajó, Anna T. Szabó, Balázs Szálinger, János Térey, Mátyás Varga
June 5, 6 pm	<u>Book Launch</u>: Lajos Parti Nagy and Lídia Nádori talked to the writer György Magos, whose new novel, *Gramofon,* was published by Magvető Kiadó for the Budapest Book Week

Date	Event
June 5, 8 pm	<u>Poetry Night</u>: Hosted by András Mink *Poets invited:* Mátyás Dunajcsik, Győző Ferencz, István Géher, András Gerevich, István Kemény, Levente Király, Dénes Krusovszky, János Lackfi, László Lator, Júlia Lázár, László András Magyar, Ádám Nádasdy, Péter Rácz, Bálint Solymosi, Ferenc Szijj, Ákos Szilágyi, Zsuzsa Takács, Gergely Balázs Vajda, Szabolcs Várady
June 6, 6 pm	<u>Book Launch</u>: The amateur historian, travel writer and journalist Bob Dent read from his book *Inside Hungary from the Outside* (published by Európa Könyvkiadó)
June 7, 3:30 pm	<u>Book Launch</u>: Gábor Tabajdi and Krisztián Ungváry read from their new book entitled *Elhallgatott múlt* (The One-Party State and the Ministry of Interior. The Workings of the Security Police in Hungary 1956–1990). State Security and Luxury Brothel
June 9–15	Reconstruction: *Trial of Imre Nagy*
May 26	<u>Public Lecture</u>: *"Burning the Dead in the Nineteenth Century"* by Thomas W. Laqueur, the Helen Fawcett professor of history at the University of California, Berkeley.
June 21	<u>Night of the Museums</u>: *1968 archival collage;* *Agitators – Dezső Magyar, film screening*
September till the end of the year	<u>Film screening series</u>: *"Roma on the Screen"* film series in collaboration with CEU, Nationalism Studies Department. A selection of 10 highly acclaimed and rare documentaries about Roma communities around the world.
September 16, 11 am	<u>Book launch and Press Event</u>: *"Szabad adatok, védett adatok 2"* [Open Data, Protected Data 2] by Iván Székely and Máté Dániel Szabó
September 8 – October 8	<u>Exhibition</u>: *Secession and Magnetism – The Effects of 1968 on Contemporary Hungarian Art*

Date	Event
October 11–12 October 13 October 19	<u>Exhibition / auction</u>: *"Szalmaszál"* installation Exhibition opening Auction
October 29	<u>Public lecture</u>: *"The Death and the Picture. Representation of War Criminals and the Construction of Divided Memory about WWII in Hungary"* by Andrea Pető
October 16 – November 7	<u>Small exhibition</u>: *Barbara Klemm: 1968 – Photos of a Revolt*
November 3–23	<u>Hosted exhibition</u>: *The Renaissance of Consumer Culture*
November 4–7	<u>Film festival</u>: *Verzió 5 International Human Rights Documentary Film Festival*
November 28	<u>Blitz Conference</u>: *"A report on the REPORT"*
December 1–31	<u>Exhibition</u>: *India week exhibition*
December 10, 6 pm	<u>Film screening</u>: *Mahatma – A Great Soul of the 20th Century* Vithalbhai Jhaveri, 2006, 47 min. *Does Gandhi Matter?* Manoj Raghuvanshi, 2008, 31 min.

Appendix 3

Verzio 5

About Verzio

The 5th Verzio International Human Rights Documentary Film Festival took place in Budapest, Hungary on *November 4–9, 2008.* The selected films addressed a wide range of issues such as war zones, election scams, human robots, dangerous professions, immigrants, racism, women soldiers and terrorists, drugs, gender, homelessness, political oppression, concentration camps, juvenile delinquents, vanishing cultures, etc.

The main Festival venues were *Toldi* and *Cirko-gejzír Cinemas*.

Film program of Verzio5 festival

Verzió 5 was opened by renowned film director Bela Tarr. This year's program featured 57 contemporary and classic documentaries. *Verzió 5 International Panorama* included 30 outstanding films from 26 countries, among them 29 Hungarian premiers. Hungarian documentary panorama was expanded this year to include 11 strong films, from premiers to award-winners. Five classical works of documentary cinema added a historical dimension to the contemporary program, marking the roots of the most powerful traditions in today's documentary – direct cinema, cinema verite, and investigative documentary. A historical panorama *"Fragments of Chinese History"* opened up a range of disturbing, provocative, underexplored yet vital questions, which continuously affect not only contemporary Chinese society but the world at large. DOK Leipzig was our guest at the Festival Crossroad this year.

Verzió is a non-competitive, panorama festival with an Audience Award (OSI Award, 1500 euro). The award is given to the film which gets the highest rating (on a 1–10 scale) as well as receiving the largest number of votes.

The full program of Verzió 5 is available at
http://www.verzio.ceu.hu/2008/program/index.html

Verzio Awards

Winner of the 1500 euro Audience Award: *Anna, 7 Years on the Frontline,* Masha Novikova / the Netherlands / 2008.

This film is about *Anna Politkovskaya,* Russian journalist who won international recognition for reporting work on the conflict in Chechnya in which she sought to expose human rights abuses. She spent seven years on the frontline, often in extremely dangerous situations. Anna Politkovskaya was murdered in Moscow on October 7, 2006. This film is about a woman who felt very lonely, but could never stop doing what she did. To understand Anna's personality, her work and duties, as much as her fears and feeling of loneliness, we meet her friends and colleagues who stood by her during hard times. Galina Musaliyeva shared a room with Anna in the editorial office of Novaya Gazeta for the last seven years. Lidia Yusupova is a lawyer from Grozny searching for the lost people in Chechnya. Svetlana Gannushkina, Chairman of the "Civil Assistance" Committee and a Board Member of Memorial Human Rights Center, also worked with Anna helping fugitives and emigrants from the former Soviet Union republics. Vyacheslav Izmailov, another colleague of Anna from Novaya Gazeta, started his own investigations, trying to find out who killed Anna.

Verzió Film Foundation offered a 100,000 HUF Special award for the most provocative and most viewed film this year, Eszter Hajdu's *The Fidesz Jew, the Mother with No Sense of Nation and Mediation.* (Hungary, 2008)

Guests at Verzio5

- *Andreas Horvath* – director, *Views of a Retired Night Porter* (2006)
- *Grit Lemke* – programmer, *DOK Leipzig* (International Leipzig Festival for Documentary and Animated Film)
- *Gigi Wong* – associate producer and co-editor, *The Biggest Chinese Restaurant in the World*
- *Kirill Konin* – director of *Refugee Film Festival*, Japan
- *Boaz Alexander Rosenberg* – director, *Involuntary*
- *Márton Szirmai* - director, *The Sinking Village*
- *Ágota Varga* – director, *Ideas and Summer Camps*
- *Eszter Hajdú* – director, *The Fidesz Jew, the Mother with No Sense of Nation and Mediation*
- *Richárd Schuster* – director, *Three Missing Pages*
- *Sasha Ourikh* – producer of *Anna, 7 Years on the Frontline*
- *Jarmila Polakova* – producer of *Citizen Havel*
- *Klara Muhi* – director, *Ideas and Summer Camps*
- *Zsuzsa Böszörményi* – director, *Last Bus Stop*

Educational programs at Verzio5 – Student Verzio

In 2008 once more, Student Verzió invited students to discuss and challenge contemporary issues via documentaries. Recent releases were presented at special morning screenings with follow-up debates. This year's selection of films put forth complex issues which provided an excellent floor for discussions and debates: robot ethics, generation next, and globalization.

Mechanical Love
Phie Ambo / Denmark & Finland / 2007 / 79 min
Is it right to allow someone to live under the illusion that they are "loved" by a machine? If so, are humans redundant?

Ideas and Summer Camps / Koreszmék és táborok
Klára Muhi & Ágota Varga / Hungary / 2007 / 57 min
An unknown virus rears its head in a children's camp in Budapest. Scared to death, the kids later learn that the alarm was a joke played by camp entertainers. Extreme fun and moral ethics.

Alone in Four Walls / Allein in vier Wänden
Alexandra Westmeier / Germany / 2007 / 85 min
Teenage criminals in a correctional facility in rural Russia. Law, order and hygiene – only childhood is missing.

Appendix 4

Interns in OSA

- *Ditkowsky, J Philip* – University of California, USA

- *Dujisin, Anette* – Portugal, CEU History Department

- *Hamam, Eyad* – Freelance, Jordan

- *Herman, Lise* – *SciencesPo,* France

- *Lovász Eszter* – ELTE University Budapest, Institute for Art History and Media Studies

- *Meinhardt, Max* – Germany; Corvinus University Budapest

- *Nemes Tímea*– ELTE University Budapest, Institute for Art History and Media Studies

- *Toma, Ioana*– PostDoc Fellow, Romania

Appendix 5

Important visitors to OSA Archivum

Date/Duration	Visitor/s
	MARCH
March 10, 3 pm	*Dr. Peter Haslinger,* Director of the Herder Institute, Marburg
March10, 4:30 pm	The Rector of the University of Konstanz
March 13, 11 am	Press Conference
March 13, morning	*Kassie Neou,* President, Peace and Development Institute, Cambodia
March 26, 10 am	Open Document Freedom Day, Press Conference
March 28	*Eric Ketelaar,* head of the Advisory Committee on Archives of the UN Tribunals for the former Yugoslavia and Rwanda (ACA)
	APRIL
April 1	ELTE students (Ferenc Hammer Class) Communication Dept.
April 4, 1:45 pm – 3:15 pm	Jordanian journalists
April 8, 12:30 pm – 3 pm	Group of Swedish MPs
April 22, 10 am – 1 pm	Group of MBA students (25) from the University of Dallas
April 30, 11 am	Group of Serbian Law students from Belgrade
	MAY
May 5, 2 pm – 4 pm	Delegation from Nepal
	JUNE
June 25, 1:30 pm	Meeting with *Ethan Zuckerman* and his group

Date/Duration	Visitor/s
	JULY
July 30	*Hedvig Zimmermann* and her colleagues from the Rectorate of the Andrassy University
	SEPTEMBER
September 8–9–10–11–12	CEU students (Pre-Session Week)
	OCTOBER
October 17	*Jakab László Orsós,* Director of the Hungarian Cultural Center, New York, his staff members and a group of American journalists

Appendix 6

Publications by or with the contribution of the OSA Staff

Individual publications:

Gabriella Ivacs: Reconnecting the Past. The Role of Digitization in Archives. In: Charles J. Farrugia (ed.): *Guardians of Memory. Essays in Remembrance of Hella Jean Bartolo Winston.* Malta, National Archives, 2008. pp. 405–412.

András Mink: The Right to Be Heard. The Nagy Imre Trial from a Perspective of 50 Years. *The Hungarian Quarterly,* Vol. 49, No. 191 (Autumn 2008), pp. 51–67.

Rév István: The Terror of the House. In: Robin Ostow (ed.): *(Re)visualizing National History. Museums and National Identities in Europe in the new Millennium.* University of Toronto Press, 2008. (German and European Studies). pp. 47–89.

Iván Székely: Az elektronikus adatállományok közép- és hosszú távú archiválása [Middle and long-term archiving of electronic data files]. In: Dömölki, B. *et al: Égen-földön informatika – az információs társadalom technológiai távlatai* [Informatics in Heaven and Earth – Information Society Technology Perspectives]. Typotex, Budapest 2008, pp. 461–483.

Miklós Tamási: *Kémek a porfészekben. Rimner Gábor története.* [Spies in the Kádár Era. The Story of Gábor Rimner] Directed by Gábor Zsigmond Papp, screen-play by Miklós Tamási. 55 min. Budapest, Bologna Film Kht. (Award of the Hungarian Film Week)

Project related publications

EU Culture 2000 – History after the Fall project
(with support and individual contribution from the OSA staff):

Oksana Sarkisova and Péter Apor (eds.): *Past for the Eyes. East European Representations of Communism in Cinema and Museums after 1989.* Central European University Press, Budapest, New York, 2008. 416 p.

István Rév: The Man in the White Raincoat.
In: Sarkisova – Apor (eds.): *Past for the Eyes.* pp. 3–56.

Oksana Sarkisova: Long Farewells. The Anatomy of the Soviet Past in Contemporary Russian Cinema. In: Sarkisova – Apor (eds.): *Past for the Eyes.* pp. 143–180.

Michael Kopecek (ed.): *Past in the Making. Historical Revisionism in Central Europe after 1989.* Central European University Press, Budapest, New York, 2008. 264 p.

András Mink: The Revisions of the 1956 Hungarian Revolution.
In: Kopecek (ed.): *Past in the Making.* pp. 169–178.

EU Culture 2000 – Overcoming Dictatorship project
(with support and coordination from OSA)

Jutta Vinzent; *OVERcoming DICTatorships. Contemporary East and West European Visual Enquiries.* With contributions by Nellie Gilson and Antonia Grousdanidou. Kerber, Leipzig/Bielefeld 2008.

Kristina Kaiserová and Gert Röhrborn (eds.): *Present Tensions. European Writers on Overcoming Dictatorships.* Literarischer Sammelband der Dichter und Schriftsteller des Projektes. Central European University Press, Budapest, 2008.

Appendix 7
Travels 2008

- *January 3,* International Helsinki Federation Archive transfer, Vienna to Budapest. Gabriella Ivacs and Katalin Dobó. Costs, food and transport, covered by OSA.

- *January 9–11,* Transfer of the Office of the EUSR High Representative Archive, Sarajevo. Csaba Szilágyi. Per diem covered by OSA, travel and accommodation covered by Guest Institution.

- *January 11,* International Helsinki Federation Archive transfer, Vienna to Budapest. Katalin Dobó. Costs, food and transport covered by OSA.

- *February 3–6,* GMS/DSPACE Integration Meeting, Kiev Ukraine. Gabriella Ivacs. All costs covered by OSA.

- *March 26–28,* 26th session of the Intergovernmental Council of the International Programme for the Development of Communication of UNESCO (IPDC), Paris. Iván Székely. All costs covered by the Hungarian Government.

- *April 28 –M ay 12,* Visit to European Humanities University (Vilnius) to teach course on Alternative Culture. Olga Zaslavskaya. Per diem covered by OSA, all other costs covered by Guest Institution.

- *June 7–10,* OHR Archive, Sarajevo. Sergey Glushakov. Per diem covered by OSA, all other costs covered by Guest Institution.

- *June 17–18,* Visit to Croatian State Archives, Zagreb, *"Conference on Open Access of Public Information & Privacy Protection of Data"* Gabriella Ivacs and Iván Székely. All costs covered by inviting institution.

- *August 2–16,* HESP ReSET *"Alternative Culture Beyond Borders"* 2008 Summer Session (Split, Croatia) Olga Zaslavskaya. Costs covered by guest institution.

- *September 1–5,* Project on digitization of Memorial archival materials and supported by OSI Human Rights Program, Moscow Memorial. Olga Zaslavskaya. All costs covered by Memorial.

- *October 1–4,* Conference *"Light in Shadows-Czechoslovakia 1968"*. University of Toronto, Canada. Olga Zaslavskaya took part in the conference, where she presented (together with Haidrun Hamersky, FSO) the photographic exhibition. All costs covered by inviting institution.

- *October 8–12,* Culture 2000 – Overcoming Dictatorships Exhibition Opening, Birmingham and London. Katalin Gadoros. Per diem covered by OSA.

- *December 11–12,* EU Culture 2000 – History After the Fall project exhibition in Brussels. Katalin Gadoros. Per diem covered by OSA, all other costs covered by inviting institution.

Appendix 8

Professional priorities for 2009

A. Long-term projects

Verzio International Human Rights Documentary Film Festival

The festival continues to be one of the major OSA public events at several venues with a growing prestige among the quite numerous documentary festivals in Budapest. This outstanding popularity is partly due to the truly international coverage of films and partly to the interesting side-events organized during the festival. In addition, Verzió contributes to the film library of OSA with valuable items with a special focus on human rights and social problems

SNAP Digital Repository (2006–)

In 2006 OSA established an institutional digital repository for the Soros Foundations Network available at a dedicated website called the Soros Network Archival Portal (SNAP). Even though the plans for SNAP were almost completely shelved for a year, OSA has managed to reach the critical mass of content: 8.071 items and 19.790 files including various formats and mixed media.

OSA is in the process of consolidating and ensuring the use of the repository within the Soros Network by creating a comprehensive legal framework with the help of *OSI NY Legal Counsel* and the *Eötvös Károly Public Policy Institute*. This legal framework is part of the overall SNAP strategy to use benchmarking more intensively, to comply with trusted repository standards, and to establish a sound policy infrastructure. The documentation that needs to be worked on this year falls into three broad categories: Policies, Procedures and Authorities.

OSA will proceed with the installation and full realization of the latest version of DSpace in the spring of 2009. This will entail not only familiarizing with developments in the software, but also putting into place the final version of the design envisioned several years ago with particular focus on the search and indexing and, in relation to these, the treatment of diacritics.

In parallel OSA should focus on the dissemination and marketing strategy. These plans include synergies with other OSI projects, or proposing the local integration of the system with grant management or other solutions at various Soros organizations. Moreover these efforts emphasize the importance of a more systematic effort to train

the target audience. To build a critical mass of users, it is important that OSA prepare in advance for the realities of widespread adoption of the system.

OSA's relationship with KARL will remain important as OSA rolls its system out to the Network: it will be important not only to build technical bridges between the two systems but to work together to establish administrative and workflow models that include both systems. Then the systems can be marketed together throughout the network. The relationship between SNAP and the archives and records management units must also be better examined and analyzed in order to present the network with a integrated set of services.

Legal agreements and development in April–June, 2009

OSA Archivum Digital Repository (OSAADR) (2009–)

OSA is in the process of developing the OSA Archivum Digital Repository (OSAADR) to support appropriate curation of its digital content and to provide broader, enhanced, and more flexible access to its collections. Whereas many of the thematic collections and digital archival laboratory projects present OSA's collections side by side with those from other institutions, OSAADR is a system to help OSA manage and provide access to its own collections. As such, it is intended to link together rather than to replace current tools and resources. When OSA chose Dspace as a platform for SNAP it based its decision on a careful analysis of existing solutions. Nowadays the current trends show the convergence of the Dspace and Fedora systems, which means that that OSA did make the right decision. This project is in the early design and capacity building phase. The proper implementation of OSAADR will require at least a 2-year heavy commitment by the professional staff along with further investment into the information technology infrastructure of OSA.

In 2007 a preservation policy draft was prepared, now with the pressure of terabytes of digitized archival materials this document needs to be finalized and implemented in the form of a robust and integrated system for the management and curation of OSA's digital records and their surrogate copies. It will be interesting to examine how such a digital repository might be linked to item-level description of individual records in OSA's future archival management system, possibly in the Archivist Toolkit suite. The two projects need to be developed side by side; OSAADR should also accommodate digital content not based on its collections as well digitally-born content.

Ongoing in 2009

Parallel Archive, PA as the Digital Archival Laboratory (2007–)

OSA is experimenting with alternative approaches to archiving and acquiring digital content. In the past OSA collected Hungarian texts and graphics produced during the 2002 and 2006 political campaigns. It was a proactive effort to collect public information, and to preserve the digitally born 'ephemera' in an innovative way.

The Parallel Archive project following in this tradition is in its second year now: in 2007 OSA spent most of its energy on the conceptualization of the system and fundraising attempts to secure the sustained development of the prototype. The year of 2008 was dedicated to the development of the beta version of the PA system with the help of external developers, the stabilization of the system is very close to completion now.

- In 2009 the PA team will focus on community building around PA and gathering a substantial amount of documents deposited with the system. The PA marketing plan – a draft is ready- aims at targeting the CEU faculty and student society at first, and gradually involving already existing research groups into the PA network. OSA looks for synergies with other OSA projects, like ISRA or those related to digitization: it seems an obvious task to incorporate the use of PA into the routine operations of OSA.

- Major development steps are also expected such as setting up the PA Legal Curation Center, enhancing the collaboration suite by creating an internal mailing system and advanced features for sharing documents registered for group work purposes. Moderation of the uploaded content can guarantee the high quality of records in PA, but the current back-end curatorial functions hardly satisfy our needs.

- Outsourcing the development work gave OSA the freedom to act fast and dynamically in the development process, but it also created dependency on the vendor company. Cutting off this dependency in the future is a crucial issue; OSA will create a framework for gradually building up in-house expertise.

- PA originally was designed to become an open source solution at one point, but the proprietary OCR still prevents OSA from releasing the entire source code, although OSA has taken steps to obtain advice on replacing the current OCR module with an open application.

- OSA also envisages extending the types of content that it accepts– at present only text and images can be uploaded – in the repository. This forces us to think of storage capacity issues in 2009.

- Sustainability planning was already started in February: external consultants helped OSA to define the milestones for 2009, and the writing of a sound and comprehensive fundraising strategy is under development. The upcoming ICT

calls by the European Union or American private funds like Mellon, not to mention Hungarian funds for research and education, encourage OSA to believe that presenting valid arguments about the importance of the system, supported by statistics about potential users groups and the prototype itself, can make its efforts successful.

Ongoing development, marketing and fundraising in 2009

Digitization and publication of OHR's Public Archive (2008–)

The project is progressing very slowly because of the unstable status of the organization. A decision about the future operations of *OHR* is expected in March, 2009. The speed of digitization and description of documents will depend on the date of closing down; as of today almost 30 boxes, approximately 15.000 pages, have been digitized, described in the *OHR* database and sent to OSA. The publication of the OHR archive is foreseen in 2010.

Ongoing in 2009

New Archival Management System: The Archivist Toolkit (2009–)

OSA for almost a decade was among the forerunners in adopting archival standards on computer applications; it published its first finding aid in the mid-90s when there were only a few standard archival descriptions available online. The technology solutions that OSA adopted in the 90s have become outdated; emerging standards and OS solutions have greatly reduced the gap between early adopters and latecomers, and by now OSA has lost its favorable position as "the progressive archive". The amount of data that it accumulated, the quality and depth of information, the rapidly growing number of digitally published records, the need for a more sophisticated search engine, not to mention the merging roles of professionals and researchers, are only a few reasons among many to move on to a new platform. In general, Archival Management Systems are not only the means to create reference databases of the records that OSA is the custodian of, but they also offer tools for managing the internal workflow and make archival processes more standardized and transparent. OSA's goal is for 2009–2010 to test and to customize an existing open source application called The Archivist Toolkit, and to migrate its current data into the new framework.

Research and pilot in May–September, 2009

STC under the framework of IS[R]A (2008–)

As for the Samizdat Text Corpora (STC) development in 2009, OSA would like to continue along two main lines: Project Sustainability and Development; Database Support and Development.

Project Sustainability and Development will primarily entail the development of the IS[R]A network as the critical umbrella organization to attract potential institutional partners in the union catalogue project. On the other hand, the current connecting the future of STC exclusively to the success of ISRA needs to be examined in 2009.

The catalogue of Soviet periodicals (1956–1986) will be prepared for online publication in autumn 2009, however the cooperation with Memorial, OSA's main data provider partner, is still in question. Another subproject was proposed on the Archives of Modern History (Belarusian Samizdat Periodicals, 1971–1987), Minsk. The project is under evaluation, it would include cataloguing and digitizing samizdat periodicals along with other valuable materials with the help of OSA and OSI.

Data entry in April–May, and collection launch in September, 2009

B. Digital collections and other online projects

Paranoia Recycling

It comprises educational films collected by an independent film maker, currently 3-minute excerpts are published on the OSA site along with standardized descriptions and subtitles in English, which makes the collections ideal for attracting online researchers, although the films have not been accessioned yet. This year the Ministry of Interior films can be added to this collection by renaming the collection and maintaining the integrity of the subgroups.

January, 2009

RFE-RL Publications

Today RFE Background reports (Fonds 300-8-3) are buried at the sub-level of our Finding Aid, in the spring of 2009 OSA will present these reports by geographical locations (country of creation and country coverage), and in the case of two countries – Hungary and Yugoslavia – a subject index search will also be available. In order to publish these reports, OSA still needs to process almost 40 per cent of the whole RFE series because of the poor quality metadata added by the Radios or the Burmese indexers on geographical origin. Additional data normalization work is

needed to deal with abbreviated author names or missing dates; this process is already under way.

April-May 2009: online publication

The 1989 Project

To create a year-long commemoration of the 1989 regime change in Hungary, a dedicated and rapidly growing collection was initiated in January by publishing related primary archival sources online. Upcoming activities throughout the year will include: supervising digitization, writing, editing and translating texts, coordinating cooperation with external partners, media campaign, and content management, etc.

Ongoing in 2009

Hungarian Police Photos

Tamás Urbán, a private collector, would like to donate his digital collection as the result of digitizing 60.000 (high-resolution images are part of the donation). As a first step OSA is taking over the maintenance of the already running web site which will be linked to its catalogue, as a second step at a later stage in 2010 OSA will create a completely new OSA collection on its own site. The physical records are with the Photo Museum of Kecskemét, but a trilateral agreement will regulate OSA's rights to use the digital copies while the copyright will stay with the Museum.

Signed agreement in April, site integration in May, 2009

State Security Archive Collection (formerly The Parallel Archive)

These materials, submitted to OSA by individuals, do not strictly correspond to OSA's criteria for trusted digital repositories. But OSA does acknowledge the informational value of the files, and it is considering the adoption of a more systematic approach to the management of the documents from acquisition to publishing.

Collection launch in August, 2009

New sub-collection under the 1956 Digital Archive

With the complete digitization of "Héderváry files" (Fonds 359) and having signed the digital donation agreements last year, OSA plans to launch a part of the collection online on the occasion of the 1956 Revolution in October. These records needs additional work in terms of adding descriptive metadata, the project was suspended

last year, but it needs to be continued and finished by July. OSA is seeking partners or sponsors to transcribe the witness hearing audio files and to include extracts into the online collection.

The public launch of the digital Collection in November, 2009

Balkan Seed Collection

The scope is to establish a seed collection under the Balkan theme from Yugoslav Monitoring (1995–1997): selected video recordings from 3 locations about the same event.

Selection and Launch in May–July, 2009

OSA Web Site Refinements

- Content: Developing a straightforward workflow and procedures to maintain the OSA site is the subject of discussions this year. In relation to this, an OSA Style Guide will be drafted to comply with OSI and CEU requirements.

- The Hungarian pages need a substantial amount of editorial and translation work. New content will be added to the web site on collection policy, research methodology etc.

- New Functions to be developed: on-line payment, collection page with browsable lists and search interface.

- Optimizing the site to more web browsers (Currently it complies with Firefox) remains an issue

- Integrated Search: two years ago we decided to adopted the Lucene search engine for use on our site; this work should continue this year.

Ongoing in 2009

C. Research and public programs

- *Democratic Opposition Project:* an oral history archive project in cooperation with the 1956 Institute throughout 2009.

- *Freedom of Speech House* public campaign in cooperation with the CEU Public Policy Institute.

- *Exhibition on Imre Nagy's Funeral* in June, 2009

- *The Book Cube:* national campaign to place 20 objects exhibited at 20 different cultural or academic sites, moving every half year.

- *Cold War Research Group* events in cooperation with PASTS (CEU) network.

- *Alternative Culture Center and related events:* Politics of Memory Workshop, Margaret Paxton Public Lecture, Nagual Concert

- *ReVerzió: Filmscreening week* in April, best of Verzió films

- *Documentary Film Festival about 1989:* May, 2009

- *Listening Party Recordings,* October, 2009

- *Launch of Hedervary Digital Collection,* November 2009 in cooperation with the Hungarian UN Committee, Hungarian National Library, Hungarian National Theatre Institute

D. Processing tasks and other archival and library projects

OSA Finding Aid Database

OSA has recently published the first ISAD(G) descriptions both in English and Hungarian at http://osaarchivum.org/db/fa/all_bilingual.html, it has also introduced a bilingual container list for AV contents, e.g. http://osaarchivum.org/db/fa/13-3-1-1.htm, the same work should be extended to textual records as well, and other related issues need to be discussed.

Consolidation of fonds names has started and is complete in the case of OSI related founds (the authority list was an important point of reference), a written procedure should be written about the naming convention.

Fonds 13 Soros Foundation Hungary

All processing/conversion requests have been solved, archival descriptions will be completed in April, at the same time OSA could publish its first bilingual Container list and ISAD(G). It seems that this year OSA will not have time to organize and process the electronic records of the foundation.

April, 2009

Fonds 116, CEU records

Continuing the archival processing of CEU records (Fonds 116): a new fonds structure is under construction, description is ongoing (Ann Lonsdale and Jason Kelleher files)

Ongoing in 2009

Fonds 127-1-2 International Women Program

"16 Days Campaigns" (1997–2006) is to be published online.

May, 2009

Fonds 206-3 and 2006-4, Processing OMRI electronic records

The work started last fall with the help of an intern, who will continue the work until April. OSA instructed her to identify records according to our existing OMRI structure, but new files were also found. The ultimate goal is to publish text records, daily reports, attached online to the finding aid, and we could also link them to the RFE/RL publications collection.

May, 2009

Fonds 308-3-5, Indexing RFE Background Reports

OSA is looking for solutions to sort out miscellaneous reports by assigning geographical locations to them; missing data needs to be completed by the end of April. These are crucial conditions for publishing the BR digital collection online.

April–June, 2009

Fonds 300-81-9, RFE / Moscow TV Monitoring

The digitization work has been started, sample results were included in the 1989 online collection. The project plan needs to be reviewed, preservation issues should be addressed in the first place in connection to OSAADR.

Ongoing in 2009

Fonds 300-55, RFE/ Polish Underground Publications

In the 90s dedicated Polish speaking professionals processed most of the records, but some of the containers list have never been published in our finding aid. Moreover during the second move, physical locations were mixed up and the collection became again 'hidden'. The recent rediscovery of files coincided with an external request for digitizing Polish Samizdat materials and an initiative to bring Polish interns to OSA. With the help of interns OSA plans to revise old descriptions and to publish them online. The project will only start in late August.

August, September, 2009

Fonds 350, Records of the International Monitor Institute (IMI)

The work will proceed with the following series: Burma 350-2-1 (350 betas), Cambodia 350-2-2 (120 betas), Middle East 350-2-3 (700 betas), Rwanda 350-2-4 (50 betas). Some redundancy appeared in the finding aid which needs to be tackled as soon as possible. By the end of the July it can be completed.

April–July, 2009

Fonds 318, International Helsinki Federation (IHF)

In January 2008 due to the closing down of the IHF office in Vienna a very large quantity of files and books were transferred again to OSA, the new accrual have been preliminarily inventoried. The further processing work will depend on the completion of the legal work: the draft deed of gift should be signed by the IHF board. Unprocessed photographic series can only be arranged if we find someone with institutional knowledge who can provide us with some assistance during the process.

August–December, 2009

Fonds 338 and Fonds 338, TV programs Drót and Dróthálo

The project was included into OSA's plans for last year, but the actual processing work started only in December. The reason for delay was also that accruals were transferred in November, and the new records revealed problems in the existing fond structure and weaknesses in the descriptions. The complete set of materials consists of two lots. 313 BetaSP tapes and 16 VHs cassettes accessioned in 2000, and the second set includes approximately 600/30-minute Beta SP tapes and 200/90-minute Beta SP tapes. The project comprises several interlinked phases, sometimes running

parallel: identification of footage, cataloguing and digitization, conversion to digital format.

May, 2009

Fonds 356, Pál Schiffer Papers

Only the archival description needs to be completed, completion expected in April.

April, 2009

Fonds 386-2-5 Physicians for Human Rights

In 2008 an intern worked on the description and digitization of photos, geographical locations need to consolidated and the work should be reviewed and published. An intern is now working on the 30 video tapes; processing will be closed by July.

April–July, 2009

Fonds 359, Héderváry Collection

Fonds structure should be created along with "container lists" of digital files. This year accrual is a shipment of 22 CDs, 62 audio tracks, 23 hours 45 minutes in total. The digital recordings have already been saved on magnetic tapes, and description and transcription tasks have not yet been.

April–November, 2009

Fonds 401, Héget**ő** Honorka video Collection

OSA could identify the physically dispersed records in its storage but no description is available at present; OSA hopes to proceed with the processing in the second part of 2009.

July, August, 2009

Fonds 404, Tóth István György Papers:

Container lists, descriptions, and the physical processing of the new accrual (almost 80 large plastic boxes) is complete; the archival description needs to be publicized in the spring. The processing will focus on the newly acquired electronic files.

Ongoing in 2009

Digitization of Polish Samizdat Periodicals

In cooperation with the Polish National Library. We will lend our copies of Polish Samizdat periodicals to the Library, they will digitize the microfilms and return them along with digital scans. Further details need to be negotiated with the Library, at present we are in the process of identifying the required periodicals.

April–August, 2009

Cataloging the IHF human rights book collection

May–June, 2009

Migrating OSA library catalog data into the CEU library database

by expanding the use of the database to OSA to replace current library solutions. The integration would contribute to the exponential growth of queries coming through CEU.

June–October, 2009

Establishing a new Vault

Last year storage audit temporarily resolved space problems in the main storage areas, but the current location of confidential files is a serious problem, it does not guarantee the minimum security measures. In 2008 OSA decided to move the vault room files to the storage next to the server room but the space needs to be prepared, emptied and arranged. This is a top priority for April–May.

April, 2009

Kerepesi Storage Inventory

This is the continuation of the storage audit of 2008, locations have not been administered in Master Location Register (MLR) for library materials. For future practices we highly recommend the inclusion of the physical locations of library materials.

March–May, 2009

E. Records management services
(OSI, CEU and Soros Foundations Network)

In addition to all SNAP related duties OSA continues providing RM services to all Soros entities, mostly national foundations, OSI programs and in same situations: OSI NY offices. Tasks vary from developing procedures and authority files, conducting inventories, providing training, assisting with records transfer and destruction , managing records centers and storage control databases, ensuring compliance to processing permanent records.

- Preparing procedures and forms for departing OSI staff, programs moving to other locations or spinning off. Publishing them and training OSI employees.

- Destruction of AdminGroup (AdminConsult), Meetings with AdminGroup managers and staff and providing them with lists for approval. Approx. 90 per cent of OSI off-site storage should be ready for destruction in January 2009. Also several containers in OSI Records Center can be destroyed in January. Cooperation with OSI Office Management required.

- Finishing OSI Program Authority List in the spring of 2009. Listing all entities, closed and functioning, with their official names and time of activity. Some clarification is needed from particular OSI entities. The information will be stored in an authority list database which is ready now but needs some debugging. The visualization of data will happen in two phases: simplified list in May, more complex hierarchical list will be published during the summer.

- Record Retention Schedule: OSI BP. Executive Office to be finished by the end of April.

- Preparing ISAD(G)/ISAAR descriptions of Board Records (Fonds 207 and 208)

- Overall inventory at OSI Records Storage.

- Redevelopment of OSI Records Center Database on MySQL and web front–end (April–June?), writing user manual, publishing on OSI intranet and training OSI staff.

- Revising HESP Records Retention Schedule, Incorporating SNAP into the procedure.

- Information audit at CEU departments and administrative units: the project plan is now being written, implementation needs to be approved by the Senate. Envisaged start is in May, end of the project is in July. Analysis of data in September.

- Destroying OSI Croatia financial documents as a result of expired retention period.

- Continuing processing OSA files (Fonds 206), OSA fonds structure revisited, new records retention schedule to be developed and approved.

Ongoing, 2009